

**EAST WINDSOR BUILDING COMMITTEE**  
**EAST WINDSOR, CONNECTICUT**

**MINUTES OF October 20, 2011 - Special Meeting**

**I. TIME AND PLACE OF MEETING**

The meeting began at 7:00 p.m. at the Park Hill Community Room.

**II. ATTENDANCE**

PRESENT: Chairman Cliff Nelson, Jim Borrup, Bill Grace, Skip Kement, Joseph Pellegrini, Al Rodrigue, Joseph Sauerhoefer, and Jim Thurz. Also present were Selectman Richard Pippin, Town Engineer Len Norton, and Board of Finance Member Kathy Pippin

**III. ADDED AGENDA**

None

**IV. PREVIOUS MINUTES**

Upon motion by Mr. Thurz, seconded by Mr. Rodrigue, it was

VOTED: To approve the minutes of September 26, 2011

In Favor: Thurz, Rodrigue, Nelson & Kement

Abstain: Borrup, Grace, Pellegrini & Sauerhoefer

**V. UNFINISHED BUSINESS**

**A. Further Discussion on Heating and Cooling Design Specs. from EDM**

Some discussion was held regarding the revised proposals from EDM (dated October 20, 2011). Mr. Rodrigue said he spoke with Tim Eagles (from EDM) and went through the proposal with him. Part of the original cost included a lot of footwork to do physical dimensions and measuring the building. Mr. Rodrigue said that there are set of old blueprints and documents available that they can scan. That would save some money. He said we would like to get this project moving. Mr. Rodrigue said the complete package would be \$25,000 and if we need additional consulting work it might be another \$2,000. He said if the other members want to go out to bid, he would be OK with it. Mr. Nelson said in the beginning he felt that around \$30,000 was a little too high. He said he looked up the fee on the boiler for the high school and found that we cut the purchase order for \$42,071.18 and the total cost of the job was over \$400,000. He said he feels that \$25,000 isn't that bad. He said he would be in favor of staying with EDM. Mr. Pellegrini asked what it would cost to do the whole thing. Mr. Nelson said it would probably be \$250,000 to \$300,000 to do the whole thing. Mr. Rodrigue noted that they just have to commit to the first phase.

Upon motion by Mr. Sauerhoefer, seconded by Mr. Grace, it was unanimously VOTED: To go forth with EDM, Phase 1, for \$6,000.

Mr. Nelson indicated that we will forward this to the Board of Selectmen that we should go forth with Phase 1 in the amount of \$6,000.

## **VI. FINANCIAL**

Mr. Nelson said he found out from the Treasurer's Office that we don't have enough money to pay the recording secretary and will need to ask for a transfer. He said last year we just had two meetings so this year when they did the budget he just put in for two meetings. He said they can't put down a particular schedule because they never know when they are going to meet. He will square this away with the Treasurer's Office.

## **VII. NEW BUSINESS**

### **A. Review Bid Specs. on New Door Locks for Town Hall Offices**

Mr. Nelson indicated that the First Selectman had expressed concern that too many people have keys to her office and she wants to look into changing the locks. He said they want to do the First Selectman's office and the secretaries' office. He said there is a company in East Hartford that has done work here in the past. They provided specs on a push button devise, which runs on 3 AAA batteries, that would have a particular code that would be easy to program if you want to change the code. There was another system with a key that goes to a centralized computer. It is monitored and everyone has a certain password. He said that was expensive just to get going. Mr. Nelson said he went on line to look into lock companies in our area. There is a Simplex dealer that would charge \$75 for each door and a \$57 trip charge from East Hartford. They would drop the trip charge one time. Mr. Thurz pointed out that they sell these locks at Home Depot. Mr. Grace suggested going with Medco locks. Mr. Pellegrini suggested getting a surveillance camera for above the door. More discussion followed regarding the different types of locks.

Upon motion by Mr. Grace, seconded by Mr. Kement, it was VOTED: That they install Medco locks.

Discussion: Mr. Grace said it would be just a cylinder. Each department would have different keys, and there could be a master key if they want. He said it would be restricted and everyone would have to sign for keys. Mr. Norton said there would be one other person that can get the key duplicated. He noted that the level of security with the touch pad vs. the key being made, no one else would have the code.

In Favor: Grace, Kement, Borrup, Pellegrini, Sauerhoefer, Thurz

Opposed: Nelson

Abstain: Rodrigue

The Building Committee felt that they should get the Medco locks and stay with keys.

**VIII. INFORMATION**

None

**IX. TOPICS FROM THE FLOOR**

Mr. Grace talked about the condition of the town hall annex. He said it is a derelict building and felt that it is a shame to watch the building self-destruct. He said a lot could be done with it and asked if there is anyone in town who is responsible to maintain the building. Mr. Nelson asked Mr. Norton to look into that. Mr. Norton said he will call Roger Baker to find out who the contracted handyman is.

**X. PUBLIC PARTICIPATION**

None

**XI. ADJOURNMENT**

Upon motion by Mr. Sauerhoefer, seconded by Mr. Thurz it was unanimously VOTED: To adjourn at 7:58 p.m.

Respectfully submitted,

Marlene Bauer  
Recording Secretary